

# Mayne Island Community Centre

## Rental Request Form

Group/Organization			
Contact Person			
Contact/Billing Info			
Date of Request			
Type of Event			
Date of Event			
Time of Event	Access Time:		
Space Requirements	# of People:		
Kitchen Rental	Yes	No	
Caterer Name	Contact #:		
Licensed Event	Yes	No	
Event Insurance	Yes	No	

### 1. Rental Rates for Events and Programs Open to the Community:

Space Requirements:	Morning	Afternoon	Evening
Social Room (small meetings)	20.00	30.00	20.00
Main & Social Rooms	30.00	45.00	30.00
Programs: 20% of Door, to a maximum of above posted rates			

Kitchen Use:		
Coffee/Tea Service	Light Food Prep	Large Group Catering
\$10	\$30	\$60

### 2. Rental Rates for Private Events (weddings, parties and functions by invitation only):

<b>\$1,700 Tent Season:</b> Marquee Tent has banquet seating capacity of 100
<b>\$1,000 Non-Tent Season:</b> banquet seating capacity is approx. 60
Private Event rental package includes use of our commercial kitchen, round and rectangular tables, chairs, dishware, glassware, cutlery, etc. Detailed info available upon request. Pictures of the venue are viewable elsewhere on this site.

For further information, please contact our Booking Agent:  
[bookings@mayneislandcommunitycentre.com](mailto:bookings@mayneislandcommunitycentre.com)